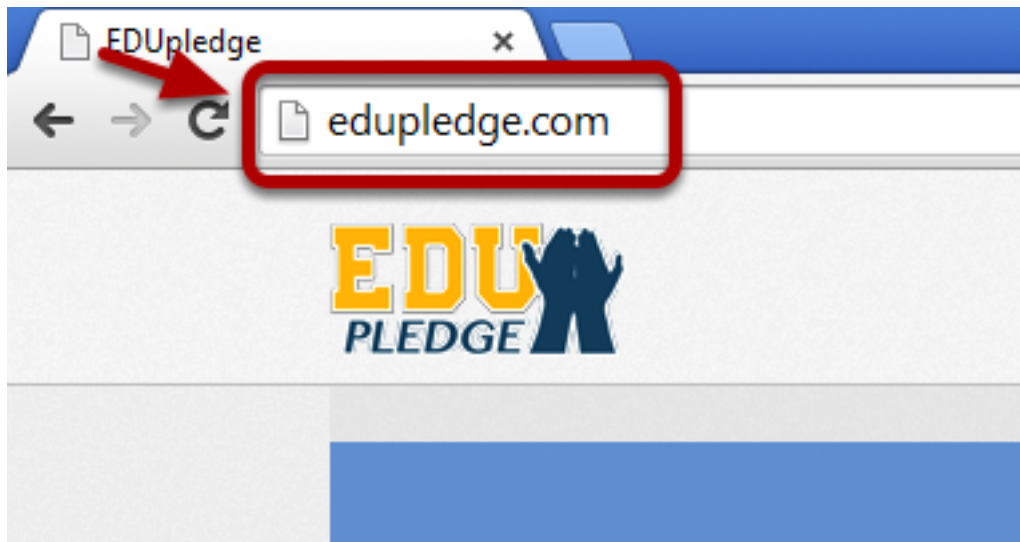


## How to create your edupledge.com account

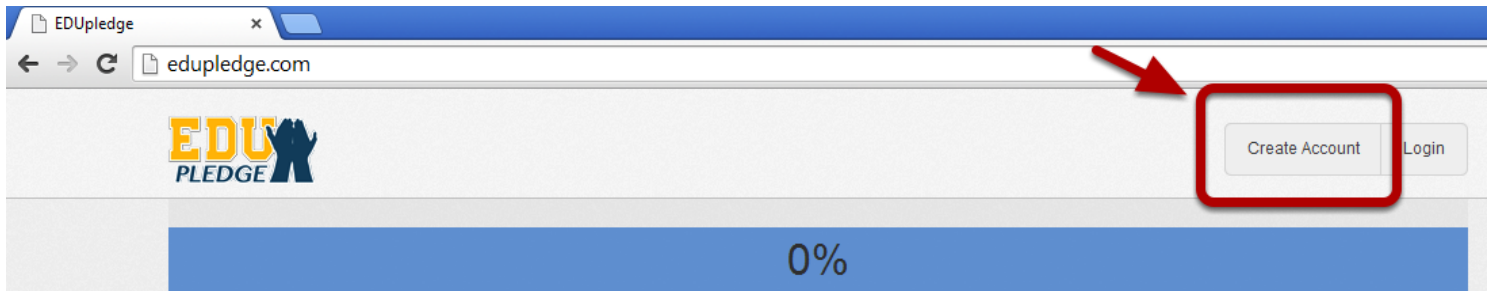
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Here is the step-by-step walkthrough manual on how to create your 'Edupledge' account.

### A. Goto <http://edupledge.com>.



### B. Click on 'Create Account'.



**C. Type your name and email address. Set a password for your edupledge account. Finally click 'Complete Registration'.**

edupledge.com/dashboard/?action=register

**EDU PLEDGE**

## Dashboard

First Name: John      Last Name: Smith

Email Address: john.smith@myschool.edu.au

Password: .....

Re-enter Password: .....

**Complete Registration**

After account creation, the following steps would allow you to add more details to your profile.

D. Click on 'My Account' to add information such as Bio, your Website/Twitter/Facebook/Google URLs.

The screenshot shows the EDUpledge dashboard at the URL [edupledge.com/dashboard/?account\\_created=1](http://edupledge.com/dashboard/?account_created=1). The page features the EDUpledge logo in the top left and a 'My Account' button in the top right. A green-bordered notification box in the center contains the text 'Your account has been successfully created.', with a red arrow pointing to it. Below the notification is a dark blue navigation bar with four tabs: 'My Dashboard', 'My Account' (which is highlighted with a red rounded rectangle), 'My Profile', and 'Create Project'. The main content area is split into two columns. The left column displays a user profile for 'John Smith', a 'Member' who registered on '4/28/2014', and a search bar with a 'Search' button. The right column is titled 'Downloads'.

## Profile Information

**Note:** Fields marked with \* may display publicly.

Display Name \*

John

First Name

John

Last Name

Smith

Email Address

john.smith@myschool.edu.au

Website URL \*

Bio \*

Twitter URL \*

Facebook URL \*

Google URL \*

**E. Scroll down and click on 'Update Profile'.**

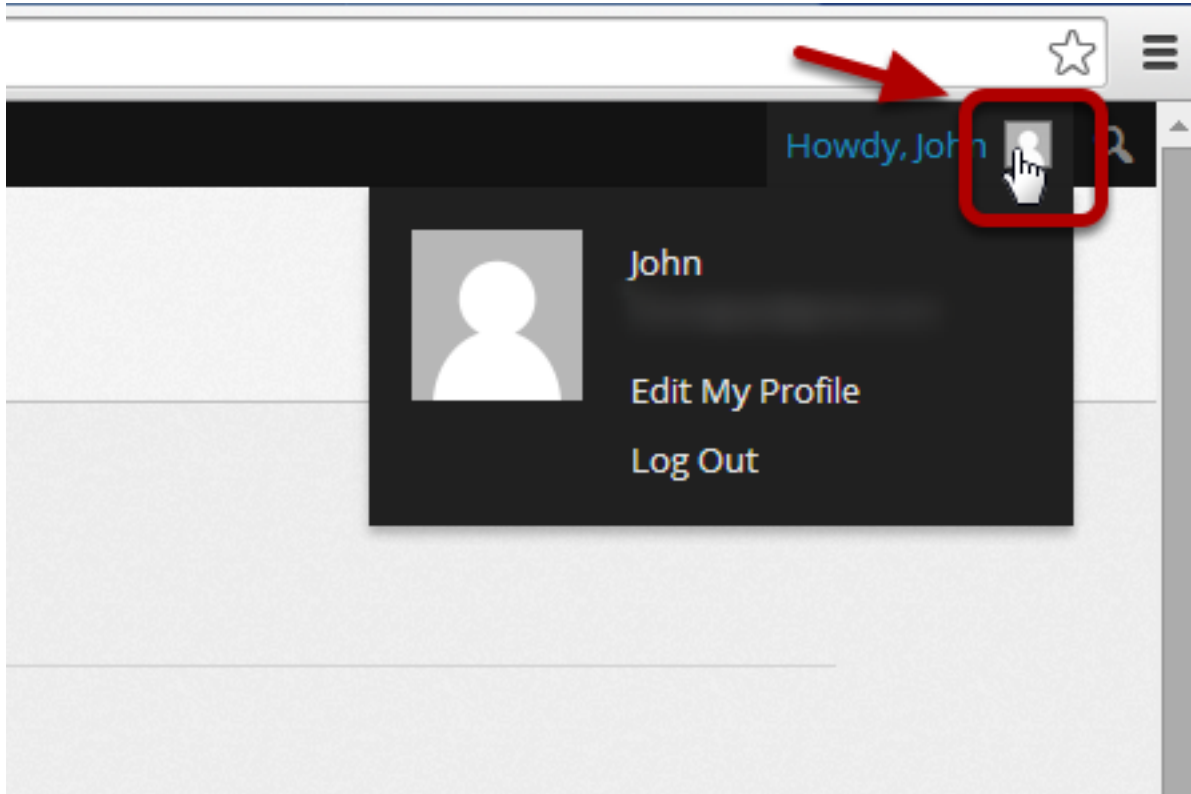
### Instant Checkout Settings

With instant checkout enabled, you can pay with your credit card without re-entering information. To enable, simply use your credit card to checkout once, and then select 'enable instant checkout' from this screen, and click 'Update Profile' below.

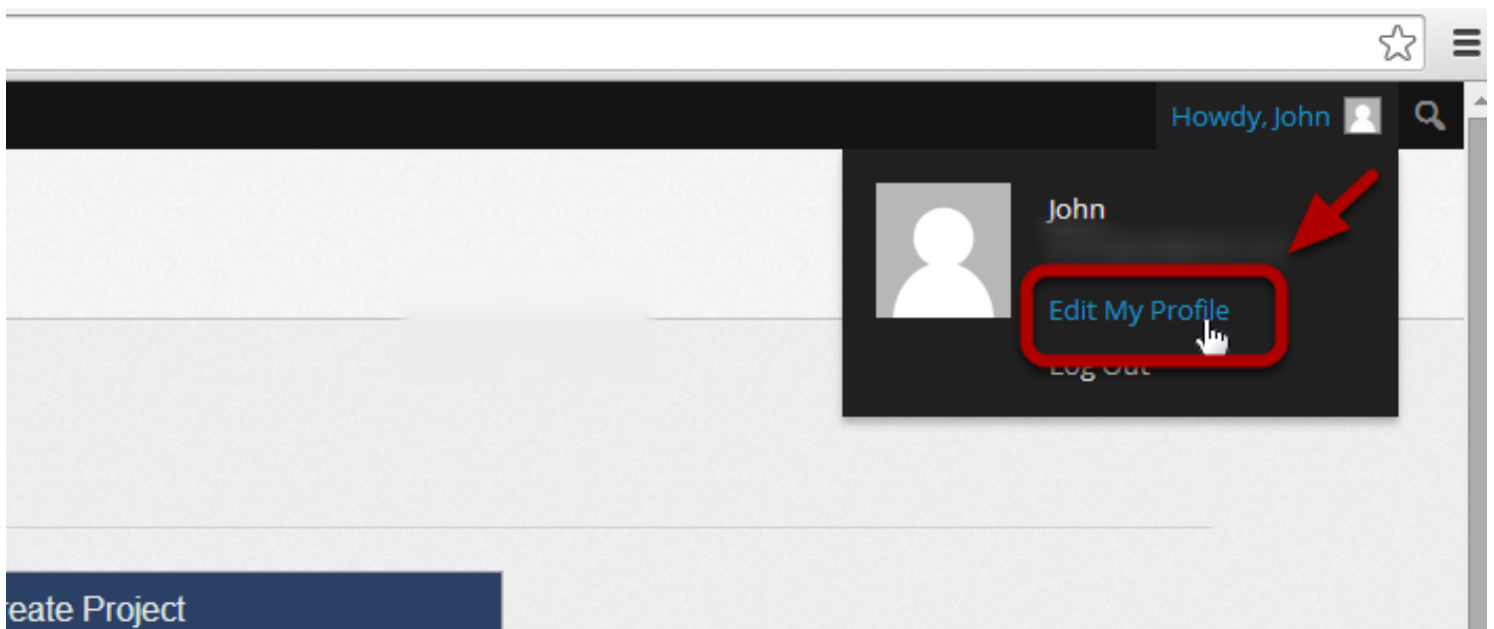
Your credit card information is never stored on our servers, and is always processed securely.

[Update Profile](#)

**F. To further personalize your account, scroll over to the top right logo just next to your name.**



**G. Click on 'Edit My Profile'.**



## H. Choose your desired 'Admin Color Scheme'.

Profile

Personal Options

Admin Color Scheme

Default

Light

Blue

Coffee

Ectoplasm

Midnight

Ocean

Sunrise

Toolbar  Show Toolbar when viewing site

(optional)

## I. Set your 'Nickname' and 'Display name'.

Name

Username  *Usernames cannot be changed.*

First Name

Last Name

Nickname (required)

Display name publicly as

Contact Info

E-mail (required)

Website

## J. Save changes by clicking on 'Update Profile'.

**About Yourself**

Biographical Info

*Share a little biographical information to fill out your profile. This may be shown publicly.*

New Password

*If you would like to change the password type a new one. Otherwise leave this blank.*

Repeat New Password

*Type your new password again.*

Strength indicator *Hint: The password should be at least seven characters long upper and lower case letters, numbers and symbols like ! " ?*

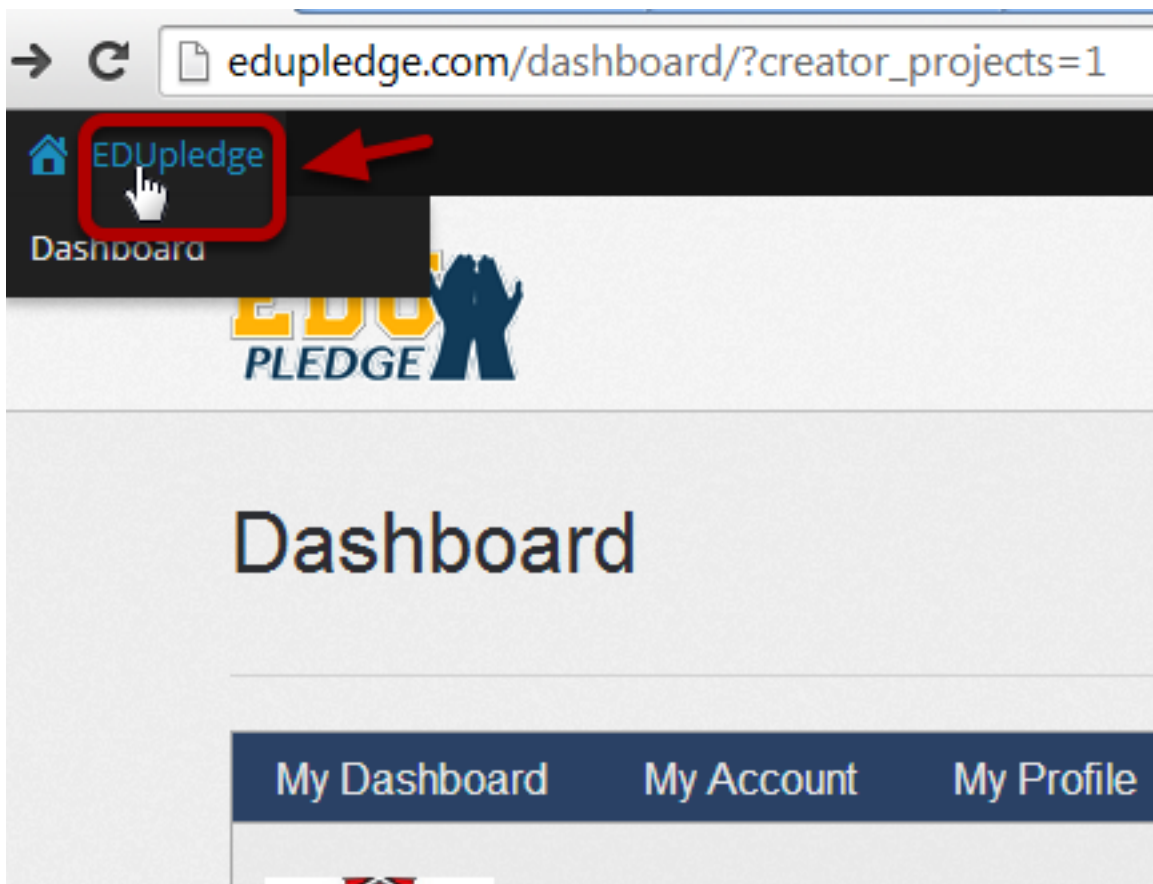
**Update Profile**

*Thank you for creating with WordPress.*



Please note that this is also from where you may later change your password.

K. Click on 'Edupledge' in the top left corner to go back to your Edupledge account.



Get started now!

